

“The City With a Heart”



Emile Hons, Chair
Bardi Rosman Koodrin, Vice Chair
Barbara Gallo, Commissioner
Jean George, Commissioner
Carolyn Livengood, Commissioner
Tami Parker, Commissioner
Melodie Tobin, Commissioner

MINUTES CULTURE & ARTS COMMISSION MEETING JANUARY 21, 2010 6:30 p.m.

**Meeting Location: San Bruno City Hall Conference Room 115
567 El Camino Real, San Bruno**

- 1. CALL TO ORDER: THIS IS TO CERTIFY THAT** the San Bruno Culture & Arts Commission was called to order by Chair Hons at 6:30 p.m., Thursday, January 21, 2010.
- 2. ROLL CALL/PLEDGE OF ALLEGIANCE:** Presiding was Chair Hons, Commissioners George, Livengood, Rosman Koodrin, and Tobin in attendance. Commissioner Livengood led the Pledge of Allegiance.
- 3. ANNOUNCEMENTS:** Mayor Ruane is the City Council Liaison for 2010 and he spoke briefly recognizing the Commission for their hard work and making himself available for any questions they might have.
- 4. REVIEW OF AGENDA:** The Agenda for January 21, 2010 was accepted with two items added: 7a) Elections Next Month and 7b) Annual Report to City Council.
- 5. APPROVAL OF MINUTES:** The minutes of November 19, 2009 were accepted as presented.
- 6. CONDUCT OF BUSINESS**
 - a. Discussion of Finalists for Recognition Sculpture: Three finalists were selected to provide scale models of their design. Models are due February 26, 2010. The models will be judged by the sub-committee with a finalist brought to both Commissions for approval of the recommendation to City Council.
 - b. Presentation of Finalized Poll for Movies in the Park: Assistant Library Director Alita distributed a draft of the on-line poll. He will check movie lengths and rights availability before finalizing and publishing the poll on the City Website.
 - c. Decide on Mural Clean Up Schedule: Chair Hons will be responsible for January 2010. Commissioner Tobin will draw up an annual schedule for Commissioners to rotate clean-up responsibility.
 - d. Discussion about Pacific Heights Median strip as Public Art Site: Commissioner Livengood felt that something should be done to improve the location whether it be public art or some type of landscaping improvement. Other Commissioners agreed,

but had concerns about cost and priority of this site over other sites that have been evaluated. No action was taken.

7. NEW BUSINESS:

- a. Elections Next Month: The Commission should hold their annual elections next month. Alita will set up a calendar tickler to remind the Commission to hold elections next January.
- b. Annual Report to City Council: The Commission will present their Annual Report and Work Plan for 2010 on February 23, 2010. A sub-committee made up of Chair Hons and Commissioners Rosman Koodrin and George will meet on January 28, 2010 at 5:30 p.m. to work on a draft. Chair Hons also recommended sending a thank you letter to the Carlton Corners Association for their Donation. Alita will draft a letter for the Chair's signature.

8. STAFF REPORTS: None.

9. CORRESPONDENCE: Alita shared mail regarding the 8th Annual Diamond Awards, January 28, 2010, 5:30 – 8:00 p.m.

10. INFORMATION-SHARING BY COMMISSIONERS: Commissioner Livengood reported that there will be an exhibit at the San Mateo County Historical Museum beginning February 26, 2010 that commemorates the 100th Anniversary of the Boy Scouts of America.

11. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA: None.

12. AGENDA-BUILDING FOR NEXT MEETING AND FUTURE MEETINGS

- Election of 2010 Officers
- Review of Culture and Arts Commission and Public Art Fund Ordinances
- Review of Work Plan & Annual Report
- Distribution of Mural Clean Up Schedule

13. ADJOURNMENT:

Chair Hons closed the meeting at 7:25 p.m.

Tracey Gilfether
Circulation Services Coordinator

Cc: Mayor and City Council
City Manager
City Attorney
City Clerk
Community Services Director
Community Development Director
Assistant Library Services Director
Recreation Liaison